

MANSFIELD TOWNSHIP COMMITTEE MEETING

June 8, 2016

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy
Absent: Mrs. Kocher

Salute to the flag was done by all.

Deputy Mayor Clancy congratulated the winners from the prior days Primary Election.

APPROVAL OF THE MINUTES:

Mr. Misertino made a motion to approve the minutes from the regular meeting held on May 25, 2016, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Deputy Mayor Clancy
Nays: None
Absent: Mayor Kocher
Abstain: Mrs. Korczukowski

Mr. Watters made a motion to approve the Executive Session minutes from May 11, 2016, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Deputy Mayor Clancy
Nays: None
Absent: Mayor Kocher
Abstain: Mrs. Korczukowski

Mr. Misertino made a motion to approve the Executive Session minutes from May 25, 2016, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy
Nays: None
Absent: Mayor Kocher
Abstain: Mrs. Korczukowski

CLERKS REPORT:

Mr. Watters made a motion to approve the Change order for the Mount Bethel Church Bid for the preparation and removal of the ceiling tiles, false beams, attic insulation, remaining debris from rear addition in the amount of \$14,955.60, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy
Nays: None
Absent: Mayor Kocher
Abstain: None

Mr. Watters made a motion to approve the submittal of the WCMCCTF grant application for the next phase of the Mount Bethel Church repairs in the amount of \$282,800 including \$70,700 municipal funding and \$212,100 requested County funding, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy
Nays: None
Absent: Mayor Kocher
Abstain: None

Mr. Watters asked if the Architect will be involved in the presentation for the grant.

Ms. Hrebenak stated that she would check with the Architect.

Mr. Watters made a motion to approve the clerk signing the Relief Applications for Ronald Engel and Chaz Lobb, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy
Nays: None
Absent: Mayor Kocher
Abstain: None

Mr. Misertino made a motion to approve the Green Team teaming up with Water Sense to use their logo and literature, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy
Nays: None
Absent: Mayor Kocher
Abstain: None

FINANCE REPORT:

Mr. Daniel reported that he had a meeting with Moody's and the bond rating increased from an A2 to an A1.

EMPLOYEES REPORTS:

Mrs. Fascenelli stated that she attended the SWAK meeting on Tuesday and they are very pleased with the tire recycling and they are going to try to continue these programs.

RESOLUTION:

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY
RESOLUTION # 2016-57

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield has been awarded \$ 154,931.25 from the Warren County Municipal and Charitable Conservancy Trust Fund and wishes to amend its 2016 Budget to include this amount as revenue.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$ 154,931.25 which is available as a revenue from:

Miscellaneous Revenues –

Revenue Offset with Appropriations – Warren County Municipal and Charitable Conservancy Trust
Fund

Total with increase to be \$ 154,931.25

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$ 154,931.25 be and the same is hereby appropriated under the caption of:

General Appropriations –

Public & Private Programs Offset by Revenues – Warren County Municipal and Charitable Conservancy Trust
Fund

State / Federal Share \$ 154,931.25

Non State Share \$

Total with increase to be \$ 154,931.25

BE IT FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Mr. Watters made a motion to approve the passage of Resolution 2016-57, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy

Nays: None

Absent: Mayor Kocher

Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

RESOLUTION # 2016–58

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield has been awarded \$ 24,000.00 from the Department of Environmental Protection Grant and wishes to amend its 2016 Budget to include this amount as revenue.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$ 24,000.00 which is available as a revenue from:

Miscellaneous Revenues –

Revenue Offset with Appropriations – Department of Environmental Protection Grant

Total with increase to be \$ 24,000.00

SECTION 2,

BE IT FURTHER RESOLVED that a like sum of \$ 24,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –

Public & Private Programs Offset by Revenues – Department of Environmental Protection Grant

State / Federal Share \$ 24,000.00

Non State Share \$

Total with increase to be \$ 24,000.00

BE IT FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Mr. Watters made a motion to approve the passage of Resolution 2016-58, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy

Nays: None

Absent: Mayor Kocher

Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

RESOLUTION # 2016–59

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield has been awarded \$ 500.00 from the Association of New Jersey Environmental Commissions Open Space Stewardship Project Grant and wishes to amend its 2016 Budget to include this amount as revenue.

SECTION 1,

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$ 500.00 which is available as a revenue from:

Miscellaneous Revenues –

Revenue Offset with Appropriations – Association of New Jersey Environmental Commissions Open Space Stewardship Project Grant

Total with increase to be \$ 500.00

SECTION 2,

BE IT FURTHER RESOLVED that a like sum of \$ 500.00 be and the same is hereby appropriated under the caption of:

General Appropriations –

Public & Private Programs Offset by Revenues – Association of New Jersey Environmental Commissions Open Space Steward Project Grant

State / Federal Share \$ 500.00

Non State Share \$

Total with increase to be \$ 500.00

Mr. Misertino made a motion to approve the passage of Resolution 2016-59, which was seconded by Mr. Watters.

RESOLUTION # 2016-60

Mr. Watters made a motion to approve the passage of Resolution 2016-60, which was seconded by Mrs. Korczukowski.

RESOLUTION 2016-61

1. Tap House Grill #2116-33-001-004
2. Mansfield Bottle King #2116-44-003-006

- | | | |
|----|----------------------------|------------------|
| 3. | Ruby Tuesday | #2116-33-002-003 |
| 4. | Pasta Grill Mansfield, LLC | #2116-33-009-008 |
| 5. | Comfort Inn | #2116-33-006-007 |

WHEREAS, the appropriate fees have been paid to the Municipality and the State of New Jersey Division of Alcoholic Beverage Control; and

NOW, THEREFORE, BE IT RESOLVED, by the Mansfield Township Committee that the foregoing Liquor License Applications be approved for the licensing year 2015-2016.

Mr. Misertino made a motion to approve the passage of Resolution 2016-61, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy

Nays: None

Absent: Mayor Kocher

Abstain: None

RESOLUTION # 2016-62

TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES

WHEREAS, Ordinance Numbers 2015-1 & 2016-01 establishes the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2016, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Lisa Rudd	Deputy Court Administrator	\$ 58,495.62
Illena Raffaele	Deputy Court Administrator	\$ 39,000.00

Mr. Watters made a motion to approve the passage of Resolution 2016-62, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy

Nays: None

Absent: Mayor Kocher

Abstain: None

BILL LIST:

Mr. Misertino made a motion to approve the bill list minus payment for Shirley Bishop until the bill is reviewed, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy

Nays: None

Absent: Mayor Kocher

Abstain: None

Mr. Watters made a motion to approve the passage of Purchase order number 160571, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy

Nays: None

Absent: Mayor Kocher

Abstain: None

ORDINANCE:

1st Reading:

ORDINANCE 2016-07

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MANSFIELD TO ADD A FEE SCHEDULE FOR CERTAIN TAX RELATED MATTERS

BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Code of the Township of Mansfield is hereby amended as follows:

SECTION I. The existing Chapter of the Township Code is hereby repealed in its entirety, and the following new Chapter is adopted in its place and stead, as follows:

§182-3 Fees: Tax Sale Certificates; Tax Bill; Tax Searches; Mailings and Returned Checks. The Tax Collector is hereby directed to charge the following:

Tax Search Fee \$10.00

SECTION II. Effective Date. This Ordinance shall take effect upon final adoption.

Mr. Misertino made a motion to introduce Ordinance 2016-07 and requested that the public hearing be advertised to be held on July 13, 2016 at 8:00 pm, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy

Nays: None

Absent: Mayor Kocher

Abstain: None

PUBLIC PORTION:

Deputy Mayor Clancy opened the floor for public comment.

Chief Jeff Stieh stated that he had given all Committee members copies of all quotes and information that was received for the repairs and upgrades to the pumper and went through what was reviewed with the companies that had provided this information.

The Township Committee agreed that they would review the paperwork.

Deputy Mayor Clancy closed the floor for public comment.

Deputy Mayor Clancy made a motion to enter into Executive Session at 7:58pm, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy

Nays: None

Absent: Mayor Kocher

Abstain: None

Return from Executive Session at 8:36pm.

Mr. Lavery, Esq. stated that during Executive Session the Committee discussed an Attorney Client Privileged Matter, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

COMMITTEE PERSON COMMENTS:

Mrs. Korczukowski had nothing to report.

Mr. Misertino made a motion to approve the Social Affairs Permit and requested that the clerk to sign the authorization, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Deputy Mayor Clancy

Nays: None

Absent: Mayor Kocher

Abstain: None

Mr. Watters stated that he would like Mansfield to pass a resolution opposing the Fair school funding act and send to Trenton.

Mr. Watters stated that one of the Assemblyman trying to force towns that have not reevaluated in a number of years to have a reevaluation and he would like pass a resolution in support of this.

Mrs. Korczukowski made a motion to adjourn at 8:39pm, which was carried by all.